Humphreys County

Candidate Handbook

2020

www.waverly-vote.com

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The Humphreys County Election Commission

Chad Vaughn	*Chairman*
Jess Bowen III	*Secretary*
Dyan Hatcher	*Member*
Jimmy Stevens	*Member*
Matthew Goins	*Member*

*JoAnn Bullion – **Administrator of Elections***
*Addie Smith – **Deputy***
*Jamie Malone – **Deputy***

Office Location

208 West Wyly Street
Waverly, Tennessee 37185
Telephone Number (931) 296-6504
Fax Number (931) 296-6509
Email: waverly.vote@gmail.com
www.waverly-vote.com

Office Hours

Monday – Friday
8:00 a.m. – 4:30 p.m.

Early Voting Hours

Monday - Friday
8:00 a.m. – 4:00 p.m.
Saturday
8:00 a.m. – 12:00 p.m.

KEY ELECTION DATES

County General and City of New Johnsonville Election – *August 6, 2020*

DATE	TIME	EVENT
February 3, 2020	8:00 a.m.	First day to pick up petition
March 19, 2020	Road Superintendent	must file with State by this day.
April 2, 2020	12:00 noon	Qualifying Deadline
April 9, 2020	12:00 noon	Withdrawal Deadline
July 7, 2020	4:30 p.m.	Last day to register to vote in person
July 17, 2020	8:00 a.m.	First day to vote early
August 1, 2020	12:00 noon	Last day to vote early
August 6, 2020	9:00 a.m. – 7:00 p.m.	Election Day

Candidates exempted – A candidate may be exempt from the Campaign Financial Disclosure Acts requirements if he/she is seeking a public office for which the service is part-time and for which the compensation is less than five hundred dollars ($500) per month. This exemption does not apply if the public office being sought is that of a chief administrative office (Mayor), or if the candidate spends more than one thousand dollars ($1,000) seeking election to the public office.

FILING DATES – *August 6, 2020 Election*

EARLY SUPPLEMENTAL: - if treasurer before January 1st, must file supplemental.

1st Quarter January 16th – March 31st Due April 13th	**3rd Quarter** June 28th – September 30th Due October 13th
2nd Quarter April 1st – June 30th Due July 10th	**4th Quarter** October 1st – January 15th Due January 25th
Pre-General July 1st – July 27th Due July 30th	

QUALIFICATIONS

General Provisions Governing Qualifications for Office:

The general qualifications of persons permitted to hold public office are set out in TCA § 8-18-101. This section provides that all persons of the age of eighteen (18) years who are citizens of the United States and of this state, and have been inhabitants of the state, county, district, or circuit for the period required by the constitution and laws of the state, are qualified to hold office under the authority of this state except:

1. Those who have been convicted of offering or giving a bribe, or of larceny, or any other offense declared infamous by law, unless restored to citizenship in the mode pointed out by law;

2. Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county thereof;

3. Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;

4. Soldiers, seamen, marines, or airmen in the regular army or navy or air force of the United States; and

5. Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States.

General Provisions Governing the Causes of Vacancies:

The causes of vacancies are set out in TCA § 8-48-101. This section provides that any office in this state is vacated by the following:

1. Death of the incumbent;

2. Resignation, when permitted by law;

3. Ceasing to be a resident of the state, or of the district, circuit, or county for which he was elected or appointed;

4. Decision of a competent tribunal declaring the election or appointment void or the office vacant;

5. Act of the general assembly abridging the term of office, where it is not fixed by the constitution;

6. Sentence of the incumbent, by any competent tribunal in this or any other state, to the penitentiary, subject to restoration if the judgment is reversed, but not if the incumbent is pardoned; or

7. Adjudication of the incumbent's insanity.

UNITED STATES PRESIDENT

- 35 years of age; natural-born citizen; and a resident within the United States for 14 years. (US Constitution Article 2, Section 1[5])

UNITED STATES SENATOR

- 30 years of age; Citizen of United States for 9 years; and a Tennessee resident. (US Constitution Article 1, Section 3)

UNITED STATES REPRESENTATIVE

- 25 years of age; Citizen of United States for 7 years; and a Tennessee resident. (US Constitution Article 1, Section 2)

GOVERNOR

- Basic qualifications of TCA 8-18-101 and
- Shall be at least thirty (30) years of age, shall be a citizen of the United States, and shall have been a citizen of this State 7 years before the election. (TN Constitution Article 3, Section 3)

STATE EXECUTIVE COMMITTEE

- Basic qualifications of TCA 8-18-101; and
- In each party's primary, its voters in each senatorial district shall elect one (1) man and one (1) woman as members of the state executive committee. (TCA 2-13-103)
- Shall be bona fide members of the political party whose election they seek. (TCA 2-13-104)

STATE SENATOR

- Basic qualifications of TCA 8–18–101; and

- Shall be a citizen of the United States, at least 30 years of age, and shall have resided 3 years in this State and 1 year in the county or district represented immediately preceding the election. (TN Constitution Article 2, Sect. 10)
- Each district shall be represented by a qualified voter of that district. (TN Constitution Article 2, Section 6a)

STATE REPRESENTATIVE

- Basic qualifications of TCA 8-18-101; and
- Shall be a citizen of the United States, at least 21 years of age, and shall have resided 3 years in this State and 1 year in the county represented immediately preceding the election. (TN Constitution Article 2, Section 9)
- Each district shall be represented by a qualified voter of that district. (TN Constitution Article 2, Section 5a)

TENNESSEE SUPREME COURT JUDGE

- Basic qualifications of TCA 8-18-101; and
- Shall be at least 35 years of age and a resident of the state for 5 years. (TN Constitution Article 6, Section 3, TCA 17-1-101, TCA 17-1-103)
- Shall be learned in the law, evidenced by being authorized to practice law in the courts of Tennessee. (TCA 17-1-106)

TENNESSEE COURT OF APPEALS JUDGE

- Basic qualifications of TCA 8–18–101; and
- Shall be at least 30 years of age and a resident of the state for 5 years. (TN Constitution Article 6, Section 4)
- Shall be learned in the law, evidenced by being authorized to practice law in the courts of Tennessee. (TCA 17-1-106)
- Shall reside in the grand division of the state from which they seek election. (TCA 16-4-102)

TENNESSEE COURT OF CRIMINAL APPEALS JUDGE

- Basic qualifications of TCA 8-18-101; and
- Shall be a citizen of the United States, at least 30 years of age and a resident of the state for 5 years. (TN Constitution Article 6, Section 4, TCA 16-5-102)
- Shall be learned in the law, evidenced by being authorized to practice law in the courts of Tennessee. (TCA 17-1-106)
- Shall reside in the grand division of the state from which they seek election. (TCA 16-5-102)

CHANCELLOR

- Basic qualifications of TCA 8-18-101; and
- Shall be at least 30 years of age and a resident of the state for 5 years and of the circuit or district 1 year. (TN Constitution Article 6, Section 4)
- Shall be learned in the law, evidenced by being authorized to practice law in the courts of Tennessee. (TCA 17-1-101, 17-1-102, 17-1-103, 17-1-106)

CIRCUIT COURT JUDGE/CRIMINAL COURT JUDGE

- Basic qualifications of TCA 8-18-101; and
- Shall be at least 30 years of age and a resident of the state for 5 years and of the circuit or district 1 year. (TN Constitution Article 6, Section 4)
- Shall be learned in the law, evidenced by being authorized to practice law in the courts of Tennessee. (TCA 17-1-101, 17-1-102, 17-1-103, 17-1-106)

GENERAL SESSIONS/JUVENILE COURT JUDGE

- Basic qualifications of TCA 8-18-101; and
- Shall be at least 30 years of age and a resident of the state for 5 years and of the circuit or district 1 year. (TN Constitution Article 6, Section 4)
- Shall be licensed to practice law in this state. (TCA 16-15-5005)

DISTRICT ATTORNEY GENERAL

- Basic qualifications of TCA 8-18-101; and
- Shall be a duly licensed attorney admitted to the practice of law in this state and a resident of the state for 5 years and of the circuit or district 1 year. (TN Constitution Article 6, Section 5)

DISTRICT PUBLIC DEFENDER

- Basic qualifications of TCA 8-18-101; and
- Shall be a duly licensed attorney admitted to the practice of law in this state and a resident of the state for 5 years and of the judicial district for 1 year. (TCA 8-14-202)

COUNTY EXECUTIVE

- Basic qualifications of TCA 8-18-101; and
- Shall be:

1. A qualified voter of the county;
2. At least 25 years of age; and
3. A resident of the county for at least 1 year prior to the date of filing a nominating petition for election to such office.

- Shall continue to reside in the county during the term of office and shall not, during the term of office, hold any other public office for profit. (TCA 5-6-104)

COUNTY COMMISSION

- Basic qualifications of TCA 8-18-101; and
- Shall reside within and be a qualified voter of the district represented. (TCA 5-5-102)

SHERIFF

- Basic qualifications of TCA 8-18-101; and
- No person shall engage in the practice of law or serve as a member of the general assembly while serving as sheriff. (TCA 8-8-101)
- A person shall:

    1. Be a citizen of the United States;
    2. Be at least 25 years of age prior to the date of qualifying for election;
    3. Be a qualified voter of the county and a resident of the county for one (1) full year prior to the date of the qualifying deadline;
    4. Have obtained a high school diploma or its equivalent in educational training as recognized by the Tennessee state board of education;
    5. Not have been convicted of or pleaded guilty to or entered a plea of nolo contendere to any misdemeanor crime of domestic violence or any felony charge or any violation of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor or controlled substances;
    6. Be fingerprinted and have the Tennessee Bureau of Investigation make a search of local, state, and federal fingerprint files for any criminal record. Fingerprints are to be taken under the direction of the T.B.I. It shall be the responsibility of the T.B.I. to forward all criminal history results to the Peace Officer Standards and Training (POST) commission for evaluation of qualifications;
    7. Not have been released, separated, or discharged from the Armed Forces of the United States with a Dishonorable or Bad Conduct discharge, or because of conviction at court martial for either state or federal offenses;
    8. Have been certified by a Tennessee licensed health care provider qualified in the psychiatric or psychological fields as being free any disorder, as set forth in the current edition of the Diagnostic and Statistical Manual of Mental Disorders, Third

Edition (DSM III) or its successor, of the American Psychiatric Association; at the time of the examination, that would, in the professional judgment of the examiner, impair the subject's ability to perform any essential function of the job; and

9. Have at least three (3) years of full-time experience as a peace officer standards and training commission certified law enforcement officer in the previous ten (10) years or at least three (3) years of full-time experience as a state or federal certified law enforcement officer with training equivalent to that required by the peace officer standards and training commission in the previous ten (10) years. (This requirement does not apply in any county having a metropolitan form of government where the sheriff does not have law enforcement powers.)
10. Not have been convicted of or pleaded guilty to or entered a plea of nolo contendere to any felony charge or violation of any federal or state laws relating to controlled substance analogues.
11. Shall file with the POST Commission,

    - An affidavit sworn to and signed by the candidate affirming that the candidate meets the requirements of this section; and
    - A confirmation of psychological evaluation form certified by the psychologist/psychiatrist providing psychological evaluation as provided for in §8-8-102(a) (8) for the purposes of sheriff candidacy qualification.

TRUSTEE

- Basic qualifications of TCA 8-18-101
- Shall reside within the county. (TCA 8-48-101)

REGISTER OF DEEDS

- Basic qualifications of TCA 8-18-101
- Shall reside within the county. (TCA 8-48-101)

CIRCUIT COURT CLERK

- Basic qualifications of TCA 8-18-101; and
- Shall reside in the county wherein the court is held. (TCA 18-1-102)

COUNTY CLERK

- Basic qualifications of TCA 8-18-101
- Shall reside within the county. (TCA 8-48-101)

ASSESSOR OF PROPERTY

- Basic qualifications of TCA 8-18-101; and
- Shall reside within the county. (TCA 8-48-101)
- No member of the county legislative body shall be eligible to hold the office of assessor. (TCA 67-1-503)

COUNTY HIGHWAY CHIEF ADMINISTRATIVE OFFICER

- Basic qualifications of TCA 8-18-101; and
- Shall reside within the county. (TCA 8-48-101)
- Shall file affidavits and such other evidence as the Tennessee Highway Officials Certification Board shall require with the board not later than fourteen (14) days prior to the qualifying deadline for candidates in a popular election or, where the position is appointed, prior to appointment to the office. (TCA 54-7-104)
- A person shall have at least a high school diploma or GED and meet one of the following criteria:

    1. Be licensed to practice engineering in Tennessee; or
    2. Be a graduate of an accredited school of engineering, with at least 2 years' experience in highway construction or maintenance; or
    3. Have a combination of education and experience equivalent to either of the above; or
    4. Have at least 4 years' experience in a supervisory capacity in highway construction or maintenance. (TCA 54-7-104)

COUNTY SCHOOL BOARD

- Basic qualifications of TCA 8-18-101; and
- Shall reside within and be a qualified voter of the district represented. (TCA 49-2-201)
- Shall file with the county election commission proof of graduation from high school or receipt of a GED, evidenced by a diploma or other documentation satisfactory to the commission. (TCA 49-2-202)
- No member of the county legislative body nor any other county official shall be eligible for election as a member of the county board of education. (TCA 49-2-202)

CITY OF NEW JOHNSONVILLE QUALIFICATIONS

MAYOR

- Must conform to all general qualifications;
- Have been a resident of the city for at least one (1) year.

COUNCILMAN

- Must conform to all general qualifications;
- Have been a resident of the city for at least one (1) year.

CITY JUDGE

- Basic qualifications of TCA 8-18-101;
- Shall be thirty (30) years of age;
- Have been a resident of the state for five (5) years;
- Have been a resident of the county for one (1) year;
- Shall be licensed to practice law in this state. (TCA 16-15-5005)

NOMINATING PETITIONS

- All original petitions must be picked up from our office. No photocopies of the petitions will be accepted.

- A petition can be given out no earlier than 90 days prior to the qualifying deadline.

- Signatures must be obtained from registered voters eligible to vote to fill the office.

- Voters signing petition must sign for himself/herself only. Do not allow one voter to sign for another. Their name will only be counted if the signature matches how they are registered.

- Voter must put address of residence in the county. Post office boxes, business addresses or lack of an address will disqualify the signature. The signature shall be counted if there is no conflict between the petition and the voter's registration card.

- Signature shall be accepted just as the person's legal signature would be accepted. (*Example: Joe Public shall be accepted only as Joseph Q. Public)*

- Candidates must sign all pages of the petition in designated space. In addition to the Candidates signature you will need 25 good signatures. **We suggest that you obtain twice as many signatures as required (as close to 50 as possible).**

- Candidates must also decide how he/she wants their name on the Ballot. Think about this seriously before completing this portion of the petition. Titles cannot be used but nicknames are permitted.

- You must have the petition completed and turned into our office by the qualifying deadline stated in the Key Election Dates section of this handbook. However, we will accept it any time before the deadline.

- Chancellor, Circuit Court Judge, District Attorney, District Public Defender Candidates, must file their original petition in the County Election Commission Office where they reside. They must also file a certified copy of the original petition in the other County Election Commission offices where they are to run. All copies must be

filed prior to noon on Qualifying Deadline date (see section Key Election Dates) **This is the candidate's responsibility.**

- If a Candidate wishes to withdraw his/her petition, they must do so in writing to the Election Commission office no later than the withdraw deadline (see Key Election Dates section.)

- *After the withdraw deadline, the Ballot will be printed, and your name will appear on the Ballot.*

- For write-in ballots to be counted, RDA 451 form must be filed with the Election Commission Office no later than the fifty (50) days before an election.

STATE OF TENNESSEE
CANDIDATE NOMINATING PETITION
INDEPENDENT CANDIDATE

We the undersigned registered voters in the county of HUMPHREYS, State of Tennessee, hereby nominate JOANN BULLION , 2355 ARNOLD HOLLOW ROAD, WAVERLY , as a candidate for the office of COUNTY EXECUTIVE to be voted on in the general election, which will be held on the 01 day of March,2016. We request that his/her name be printed on the official ballot.

This petition was issued by _____ (signature of election official) 12/21/2015 (date)

****TO BE COMPLETED BY THE CANDIDATE****

I hereby direct that my name appear on the official ballot as follows, and I declare, under penalty of perjury, that I have reviewed the qualifications for the office sought herein and hereby certify that I meet said qualifications and that the information provided over my signature is true and correct:

JoAnn Bullion ← the way you want your name on the Ballot
PRINT NAME

2355 Arnold Hollow 37185 296-6504
(residential address of candidate) (zip code) (residential phone)

208 West Wyly Street 37185 _____
(business address of candidate) (zip code) (business phone)

CANDIDATE'S SIGNATURE JoAnn Bullion
(Required Under TCA 2-5-102)

T.C.A. 2-19-109 provides that a person who knowingly makes any false entry on an election document commits a class D felony.

FOR JUDICIAL CANDIDATES ONLY:
By my signature, I hereby certify that I am licensed to practice law in this state.

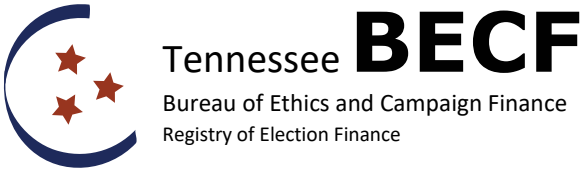
_____ _____
(signature of candidate) SUPREME COURT REGISTRATION NO.

Sign

NOMINATING SIGNATURES
(must be registered voters who are eligible to vote to fill this office)
*(Cannot sign for another - no ditto ** marks)* *(Address as listed on registration - No P.O. Boxes)*

1. Sign here Natalie Stewart — Street address 440 Porch Reed Dr
Print — Print here NATALIE STEWART — City/county/state/zip Waverly, TN 37185) NO PO Bo
2. Sign here _____ — Street address _____
Print here _____ — City/county/state/zip _____
3. Sign here _____ — Street address _____
Print here _____ — City/county/state/zip _____

CONTRIBUTION LIMITS



2017/18 Contribution Limit Changes

Contribution Limits have been updated for the 2017 and 2020 years based on the changes in the CPI. The new limits are effective for any election held in 2017 and 2020.

	New Limit (19/20)	Old Limit (17/18)
Person Limits (per election)		
Local/Legislative/Other State[2] Candidates	$1,600	$1,500
Statewide Candidates	$4,200	$4,000
PAC Limits (per election)		
Local/House/Other State[2] Candidates	$8,100	$7,800
Senate / Statewide Candidates	$12,300	$11,800
Aggregate PAC Limit (per election)		
All Elections Except Statewide	$122,900	$118,100
Aggregate Party/Caucus (per election)		
Local / House Candidates	$32,900	$31,600
Senate Candidates	$65,500	$63,000
Statewide Candidates	$409,700	$393,800

Notes:

1.) Primary and General are separate elections.
2.) Other State Candidates include Criminal Court Judges, Circuit Court Judges, Chancellors, Probate Court Judges, District Attorney Generals and Public Defenders.

REQUIRED FORMS

This is information about the forms you will need to complete as a candidate.

- **Appointment of Treasurer:** (form SS-1120) Mayor Candidate must complete this form. This form should be completed and turned in immediately. No money can be received or spent until a treasurer is appointed. The candidate may be the treasurer or anyone else the candidate wishes to appoint. All signatures on this form must be notarized. I will be glad to notarize this form for you.

- **Campaign Financial Disclosure Statement:** (form SS-1109) these forms are for the reporting of actual money received and expended. Everyone must file a financial disclosure statement, except for those candidates that spend less than $1,000.00 on their campaign and the office sought pays less than $500.00 per month. A chief executive such as **Mayor** must file this form.

- **Conflict of Interest Statement:** (form SS-3044) every candidate must complete this form. This form is due no later than 30 days following the last day to qualify as a candidate. The signature on this form need not be notarized; however, the candidate's signature must be witnessed.

You will have five (5) campaign financial disclosure reports to file through your election period.

If at the end of the fourth reporting period you have a balance on hand, either positive or negative, then you must submit an annual report until the balance is zero.

If you have received or spent less than $1,000.00 during a reporting period, you need only to complete lines 1 through line 11, if you have spent or received more than $1,000.00 you must submit an itemized report of the contributions and expenses.

If any of your reports do not reach our office by the due date (see Key Election Dates) your name will be turned in to the Tennessee Registry of Election Finance.

Form SS-8005 must be filed with our office and the Tennessee Ethics Commission by the 30th day after the Qualifying Deadline.

Class I Offense: (TCA 2-10-110) Late filing of any report or statement required shall be punishable by a civil penalty of not more than $25.00 per day up to a maximum of $750.00. After thirty (30) days the Registry of Election Finance will be notified, and this becomes a Class II Offense.

Class II Offense (TCA 2-10-110) this offense shall be punishable by a maximum penalty of not more than $10,000.00 or 15% of the amount in controversy, whichever is greater.

Appointment of Political Treasurer

For State and Local Candidates and Single-Candidate Committees

INSTRUCTIONS

The Appointment of Political Treasurer statement must be used to appoint a political treasurer as required by the Campaign Financial Disclosure Act (T.C.A. § 2-10-105) for state and local candidates and single- candidate political campaign committees. A state candidate may not receive or expend funds for an election until a political treasurer has been appointed for that election. A local candidate pursuant to T.C.A 2-10-101, may be exempt from completing this form, please check with county election commission for more information. A candidate may appoint himself or herself as political treasurer. A new form must be filed if the treasurer is changed.

Candidates for state public office must file their original Appointment of Political Treasurer statement ONLY with the Registry of Election Finance, 404 James Robertson Parkway, Suite 104, Nashville, TN 37243-1360.

Candidates for local public office must file their original Appointment of Political Treasurer statement ONLY with their county election commission.

1. Date:	2. Candidate First and Last Name:	3. Candidate e-mail address:

4. Campaign Address and Phone:	City	State	Zip Code	Phone
5. Home Address and Phone (if different than item 4 above):	City	State	Zip Code	Phone

6. Office Sought (include district number, if applicable)	7. Party Affiliation	8. Election Year
9. Treasurer Name:	10. Treasurer e-mail address:	

11. Treasurer Address and Phone:	City	State	Zip Code	Phone

12. Candidate and Treasurer Signature (both signatures must be witnessed. Treasurer cannot witness candidate's signature):

Signature of Candidate	Signature of Treasurer
Signature of Witness	Signature of Witness

CAMPAIGN FINANCIAL DISCLOSURE STATEMENT

For State and Local Candidates
For Single-Candidate Committees

1. DATE OF REPORT	2.a. NAME OF CANDIDATE OR COMMITTEE
2.b. IF COMMITTEE, NAME OF CANDIDATE	3. ELECTION DATE

4.a. CAMPAIGN ADDRESS AND PHONE

Street or Rural Route	City	State	Zip Code	Phone

4.b. CANDIDATE'S HOME ADDRESS (if different than 4.a.)

Street or Rural Route	City	State	Zip Code	Phone

5. OFFICE SOUGHT (include district number, if applicable)	6. NAME OF POLITICAL TREASURER (may be candidate)

7. CATEGORY OR REPORT (Check one)

☐ FIRST QUARTER	☐ SECOND QUARTER	☐ THIRD QUARTER	☐ FOURTH QUARTER	☐ PRE-PRIMARY	☐ PRE-GENERAL	☐ MID-YEAR SUPPLEMENTAL	☐ YEAR-END SUPPLEMENTAL

8.a. BEGINNING DATE OF REPORTING PERIOD	8.b. ENDING DATE OF REPORTING PERIOD

9. (Check one)

a. ☐ This campaign is exempt from detailed disclosure because contributions (including in-kind) received total $1,000 or less AND expenditures total $1,000 or less for this reporting period. (Complete items 12d., 12e. and 12f.)

b. ☐ This campaign is required to file a detailed financial disclosure because contributions (including in-kind) received total more than $1,000 and/or expenditures total more than $1,000 for this reporting period.

10. I/we do solemnly swear or affirm that the information contained in this campaign financial disclosure report is true and that this report is an accurate accounting of campaign contributions and expenditures required to be reported by the candidate committee by the Campaign Financial Disclosure Act. Additionally, I/we swear or affirm that no campaign contributions have been expended for the personal financial benefit of the candidate or for any other nonpolitical purpose as defined by the federal internal revenue code.

signature of candidate	date	signature of political treasurer	date

11. WITNESS SIGNATURE

signature of witness	date	signature of witness	date

12. SUMMARY

a. BALANCE ON HAND LAST REPORT.....$ _____

b. TOTAL RECEIPTS THIS PERIOD.....$ _____

c. TOTAL DISBURSEMENTS THIS PERIOD .....$ _____

d. BALANCE ON HAND (12.a. plus 12.b. minus 12.c.) ..... $ _____

e. TOTAL LOANS OUTSTANDING..... $ _____

f. TOTAL OBLIGATIONS OUTSTANDING..... $ _____

SS-1109 (Rev. 2/06) RDA 1159

SUMMARY PAGE – CANDIDATE

13. NAME OF CADIDATE OR COMMITTEE (In Full)	14. REPORT COVERING THE PERIOD	
	FROM:	TO:

RECEIPTS

15. CONTRIBUTIONS (other than loans and interest)

a. Unitarized Contributions ($100 or less from each source this period) $_____

b. Itemized Contributions (over $100 from each source this period) $_____

c. TOTAL CONTRIBUTIONS (other than loans and interest) (add 15.a. and 15.b.) $_____

16. LOANS RECEIVED THIS REPORTING PERIOD $_____

17. INTEREST RECEIVED THIS REPORTING PERIOD $_____

18. TOTAL RECEIPTS (add 15.c., 16, and 17) (must be shown in item 12.b) $_____

DISBURSEMENTS

19. EXPENDITURES (other than loan payments)

a. Expenditures ($100 or less each payee this period) (must be listed by category – e.g. printing, postage, gasoline)

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

Total Expenditures ($100 or less each payee) $_____

b. Itemized Expenditures (Over $100 each payee this period) $_____

c. TOTAL EXPENDITURES (other than loan repayments) (add 19a and 19b) $_____

20. LOAN REPAYMENTS MADE THIS PERIOD $_____

21. TOTAL DISBURSEMENTS (add 19c and 20) (must be shown in item 12c) $_____

22. **IN-KIND CONTRIBUTIONS**

a. Unitarized in-kind contributions ($100 or less from each source this period) $_____

b. Itemized in-kind contributions (over $100 from each source this period) $_____

c. TOTAL IN-KIND CONTRIBUTIONS RECEIVED THIS PERIOD (add 22a and 22b) $_____

23. OBLIGATIONS

a. Unitarized Obligations Outstanding ($100 or less each) $_____

b. Itemized Obligations Outstanding (over $100 each) $_____

c. TOTAL OBLIGATIONS OUTSTANDING (add 23a and 23b) (must be shown in item 12f) $_____

Tennessee BECF
Bureau of Ethics and Campaign Finance
Ethics Commission

Statement of Interests
State and Local Office Holders, Candidates and Appointees to such Positions, Non-General Assembly Members

****This form must be filed with the Tennessee Ethics Commission****

Please see the attached instructions before completing this form. The failure to timely and properly submit the required disclosure statement can, under T.C.A. §3-6-205, result in the imposition of civil penalties in amounts up to $10,000. Attached additional pages as necessary. ***Note that this disclosure statement must be signed, and the signature attested to by a witness in item 13***. In addition, please be aware that the information listed on this statement will be transferred to an electronic format for posting on the Commission's website, pursuant to T.C.A. §8-50-501(d)(3).

Please Print or Type

1. Name of Official or Candidate

_____

2. Email (optional):

3. Phone Number

Work: _____ Home: _____

4. Home Address

Mailing Address (check here if same as home address ❑)

5. Check one: ❑ **Office Holder** **OR** ❑ **New Candidate**

County: _____ Title of Office held or sought: _____

District Number, Municipality, or County where office located: _____

6. Sources of Income

List major source(s) of private (non-governmental) income of more than $1,000 for yourself, your spouse or minor child residing with you. "Major sources of private income" include, but are not limited to: offices, directorships and salaried employments. No dollar amounts need to be stated. Select as many recipients as necessary.

❑**NONE**

Name of Source	Recipients
_____	❑ Filer ❑ Spouse ❑ Minor Child
_____	❑ Filer ❑ Spouse ❑ Minor Child
_____	❑ Filer ❑ Spouse ❑ Minor Child

7. Investments – List any investment by you, your spouse or minor child residing with you in any corporation or other business organization in excess of ten thousand dollars ($10,000) or five percent (5%) of the total capital. The name of the corporation or organization must be listed but no dollar amounts, or percentages of the investment need be stated.

❑**NONE**

Name of Corporation or Organization	Held By
_____	❑ Filer ❑ Spouse ❑ Minor Child
_____	❑ Filer ❑ Spouse ❑ Minor Child
_____	❑ Filer ❑ Spouse ❑ Minor Child

8. Lobbying – List any person, firm or organization for whom compensated lobbying is done by any associate, your spouse or minor child residing with you. Also, list any firm in which you, your spouse or minor child residing with you hold any interest for whom compensated lobbying is done. Explain the terms of any such employment, the subject matters lobbied and/or the measures to be supported or opposed.

❑ **NONE**

Name of Lobbyist	Terms of Employment	Subject Matter or Measures	Lobbyist Relation to Filer
_____	_____	_____	❑ Filer ❑ Associate of Filer ❑ Spouse ❑ Minor Child
_____	_____	_____	❑ Filer ❑ Associate of Filer ❑ Spouse ❑ Minor Child

9. Professional Services – List in general terms (by areas of the client's interests) the entities to which professional services, such as those of an attorney, accountant or architect, are furnished by you or your spouse.

❑ **NONE**

Licensed Profession	Client Interest	Furnished by
_____	_____	❑ Filer ❑ Spouse
_____	_____	❑ Filer ❑ Spouse

10. Retainer Fees – List any retainer fee you receive from any person, firm or organization who is in the practice of promoting or opposing, influencing or attempting to influence directly or indirectly, the passage or defeat of any legislation before the Tennessee General Assembly, the legislative committees or the members thereof.

❑ **NONE**

_____

_____

11. Bankruptcy – List any adjudication of bankruptcy or discharge received in any United States district court within five (5) years of the date of this report.

NONE

_____

_____

12. Loans – List any loan or combination of loans for more than one thousand dollars ($1,000) from the same source made in the previous calendar year to you, your spouse or minor child residing with you. ***See the attached instructions for the list of loans that should not be disclosed on this report.***

NONE

Lender Name	Loan Recipient
_____	Filer Spouse Minor Child
_____	Filer Spouse Minor Child

13. Signature – Must be attested to by a witness

I certify that the information contained in this disclosure statement is true and that it is a complete and accurate report in accordance with the Conflict of Interest Disclosure Act.

_____ _____

Signature of Official or Candidate **Date**

To be completed by witness:

I, _____, the undersigned, do hereby witness the above signature, which was
(Print Name of Witness) signed in my presence:

_____ _____

Signature of Witness **Date**

Instructions to Statement of Interests (SS-8005)

The positions listed below are required by the Ethics Reform Act of 2006 to file a Statement of Interests (SS-8005) with the Tennessee Ethics Commission.

- Each member of the general assembly;
- The secretary of state, comptroller of the treasury, state treasurer and each member of the state election commission;
- Each director of the Tennessee regulatory authority;
- The governor;
- Each officer of the governor's cabinet;
- Each supreme court justice, each judge of the court of criminal appeals and each judge of the court of appeals;
- Each delegate to a constitutional convention called to consider a new constitution or amendments to the Constitution of Tennessee;
- The attorney general and reporter;
- The district attorneys general and the public defenders for each judicial district;
- The administrative director of the courts;
- The executive director of the district attorneys general conference;
- The state election coordinator;
- Members of the board of probation and parole;
- Members and executive director of the alcoholic beverage commission;
- The chancellor of the board of regents and the president of each college or university governed by the board of regents;
- The president of the University of Tennessee, and the chancellor of each separate branch or campus of the University of Tennessee;
- Members of the registry of election finance;
- Members of the Tennessee ethics commission;
- Each candidate or appointee to a local public office as defined in § 2-10-102; ▪ Members of any local planning commission; and ▪ Members of any regional planning commission.

When Must the Statement Be Filed?

- Candidates must file within 30 days of the last day to qualify as a candidate.
- Current officeholders must file by January 31st of each year.
- Newly-appointed officeholders must file within 30 days of appointment to office. The appointing authority must send notice to the Commission within 3 days of appointment.

Where Should the Statement Be Filed?

Electronic filing: To file electronically for the first time, go to https://apps.tn.gov/conflict/, click on "Sign Up," and follow directions to set up a TN.GOV account with your unique authorization code. After setting up your TN.GOV account, go to https://apps.tn.gov/conflict/ and log in as a returning user to file your Statement of Interests. If you have previously filed electronically, go to https://apps.tn.gov/conflict and log in to file your report. If you do not remember your Username and Password, call 615-313-0300, press "1" for technical support, to retrieve that information.

Paper Filing: To file on paper, go to www.tn.gov/sos/tec/forms/ss-8005.pdf to print the form and instructions. Complete your Statement in its entirely. Mail the completed form to the Tennessee Ethics Commission, 404 James Robertson Parkway, Suite 104, Nashville, TN 37243. Your Statement of Interests is not considered filed until received by the Commission. If you have questions, please feel free to contact the Commission's office at: (615) 741-7959 or e-mail us at ethics.counsel@tn.gov.

An amended Statement of Interests must be filed whenever reported conditions change due to a termination or an acquisition of any of those interests that you are required to report. This report is a public document and will be posted on the internet. Social security numbers, dates of birth, and account numbers are not required and should not be included on your Statement.

SUPPLEMENTAL INSTRUCTIONS

Question 6: Sources of Income

1. "Private income" refers to any income you, your spouse or minor child residing with you receive in excess of $1,000 per annual from a non-governmental source.

2. "Private Income includes, but is not limited to:

   - Bank and Bond Interest
   - Business Income
   - Capital Gains
   - Clinical Practice Income
   - Income from Employment
   - Income from Contractual Relationships
   - Directorships
   - Dividends from CDs, stocks and securities
   - Compensated Fiduciary Positions (trusteeships, conservatorships, etc.)
   - Honoraria
   - Lecture Fees
   - Payments from Annuities, Settlements…etc.
   - Rental income
   - Research Grants
   - Research Foundation Income
   - Trust Income (The principal is reported in the investment question.)

This list is not exhaustive, but merely exemplary. If you, your spouse or minor child residing with you have other income that is not listed here but meets the requirements of this section, you are required to list them.

3. "Private income" does not include monies received directly by inheritance or gift. The term does include the income produced by an investment which has been received by inheritance or gift.

As a rule, if the receipts are reportable to the IRS as private income, then they must be listed on the form.

Question 7: Investments

1. Do not report holdings that are ten thousand dollars ($10,000) or less in value or five percent (5%) of the total capital. If, however, the holding is ten thousand dollars ($10,000) or less in value, but is five percent (5%) or more of the total capital, the holding must be reported.

   If the investment is managed by entities other than yourself, spouse or minor child residing with you (such as mutual funds or 401Ks), list the entity managing the account and the type of investment, but not the corporations to which the money has been distributed.

2. Examples of investments that must be listed if held by you, your spouse or minor child residing with you:

   - 401K, 403(b) and 457 plans
   - Annuities
   - Bonds

- Certificates of Deposit
- College Savings Programs
- State Deferred Compensation Plans
- Estates
- Stocks and securities
- IRAs
- Keogh Plans
- Limited Liability Corporations (LLCs)
- Mutual Funds in IRAs
- Mutual Funds not in IRAs
- Notes (investments)
- Pensions
- Real Estate (but not your primary or secondary residence)
- Real Estate Investment Trusts (REITs)
- Retirement Plans for States other than Tennessee
- TIAA-CREF Supplemental Retirement Plans
- Treasury Notes
- Blind Trusts
- Warrants
- Zero Coupon Bonds

Question 8: Lobbying Interests

1. If you, your spouse, or minor child residing with you are associated with a compensated lobbyist, you must provide the name(s) of the entities for which the associate lobbies.
2. If you, your spouse or minor child have any interest in any lobbying firm, you must list the name of the entity. Do not report interests in employers of lobbyists, e.g., do not report interests in public corporations or other entities that may engage a lobbyist.

Question 9: Professional Services

For the purpose of this question, you must list the general areas of interests of your (or your spouse's) clients if you (or your spouse) engage in any profession licensed by the State of Tennessee. You are not, however, required to list your clients or to otherwise furnish personal information about your clients. These professions include, but are not limited to:

Chiropractic	Massage Therapy	Optometry
Dentistry	Medicine	Audiology
Physical Therapy	Midwifery	Nursing
Pharmacology	Podiatry	Architecture
Public Accounting	Veterinary Medicine	Law

This list is not exclusive. If you or your spouse practice a profession that is not listed but that requires a license to practice in the State of Tennessee, you are required to list the general areas of your clients' interests.

Question 12: Loans

Loans need not be disclosed on this report if they are:

1. From your immediate family (spouse, parent, sibling or child);
2. From a federally insured financial institution or made in accordance with existing law in the ordinary course of doing business of making loans. The loan must bear the usual and customary rate of interest, be made on a basis which assures repayment, evidenced by a written instrument and subject to a due date or amortization schedule;
3. Secured by a recorded security interest in collateral, bearing the usual and customary interest rate of the lender made on a basis which assures repayment; evidenced by a written instrument and subject to a due date or amortization schedule;
4. From a partnership in which you have at least ten percent (10%) partnership interest;
5. From a corporation in which more than fifty percent (50%) of the outstanding voting shares are owned by you or by your immediate family (spouse, parent, sibling or child).

VOTER REGISTRATION

Voters may come to our office at 208 West Wyly Street, between the hours of 8:00 a.m. and 4:30 p.m. to register to vote. They can also register to vote online at https://ovr.govote.tn.gov/.

Mail-in forms may be obtained from our office. These forms will allow someone to register to vote or change their name and/or address of their current voter registration. By-Mail forms can only be received in our office by mail or by the potential voter himself.

Mail-in forms may also be obtained by individuals at the following locations:

Public Libraries
High Schools.
Department of Safety
County Clerk Office
Register of Deeds Office
Department of Human Services.

Tennessee Law requires that voter registration be closed for thirty (30) days before every Election Day. Therefore, a person must come to our office or the forms must be submitted to our office by the registration deadline in order to register for the upcoming election. (see Key Election Dates section)

Voters that register via a By-Mail form must vote in person the first time and must present proof of identity.

***A person is not registered to vote until they receive a voter registration card. ***

To register to vote a person must be:

1. A resident of Humphreys County;
2. Eighteen (18) years old on or before the next election;
3. A U.S. Citizen;
4. Never convicted of a crime which is a Felony, or have had their voting rights restored.

In Tennessee no declaration of Party affiliation is required at the time of registration. Tennessee does not register by party. All legally registered voters in Tennessee are issued a Voter Registration Card by their County Election Office. No party affiliation appears on the voter's card.

VOTER REGISTRATION FORM

USE FOR GREEN ENVELOPE PROVISIONAL VOTERS, FOR VOTERS WITH A NAME CHANGE, AND ANYONE WHO IS NOT REGISTERED.

Tennessee Mail-In Application For Voter Registration

Are you interested in working on Election Day? ☒ Yes ☐ No

You can use this form to:

register to vote in Tennessee or to change your name and/or address.

To register to vote:

you must be a U.S. citizen, AND
you must be a resident of Tennessee, AND
you must be at least 18 years old on/or before the next election, AND
you must not have been convicted of a felony, or if you have, your voting rights must have been restored.

If you register by mail, you must vote in person the first time you vote after registering.

MAIL OR HAND DELIVER THIS FORM TO YOUR COUNTY ELECTION COMMISSION.

Go to: http://tnsos.org/elections/election_commissions.php to find your County Election Commission address.

Instructions / checklist:

☐ Please PRINT with a blue or black **INK** pen (not felt tip).

☐ Provide the information in boxes 1-10 below, read and answer the VOTER DECLARATION in box 11, and sign by the "X" in box 12.

☐ An application for voter registration must be postmarked or hand delivered to the proper county election commission office at least 30 days before an election.

☐ Voter registration records are public records, open to inspection by any citizen of Tennessee, excluding social security numbers.

☐ **To ensure a more confidental mailing process of this form, the applicant is encouraged to place the voter registration application in an envelope addressed to the county election commission.**

Names of persons selected for jury service in state court are not chosen from permanent voter registration records.

If you are qualified and the information on your form is complete, we will add your name to the county's voter rolls. We will then mail you a voter registration card. This card will tell you where to vote.

Federal or Tennessee State Government Issued Photo ID Is Required To Vote Unless Exception Applies.

SAMPLE

1 Are you a citizen of the United States? ☒ Yes ☐ No
Will you be 18 years of age or older on or before Election Day? ☒ Yes ☐ No
If you answered "No" in response to either of the above, do not complete this form.

FOR COUNTY ELECTION COMMISSION USE ONLY
Mail _____ Reg # _____ Approved _____
Effective Date _____ P/A _____
District _____ Precinct _____ Ward _____

2 LAST NAME: Coyote | FIRST NAME: Wile | MIDDLE NAME: E | SUFFIX:

3 SEX: ☒ M ☐ F | **4** RACE (OPTIONAL):

5 ADDRESS WHERE YOU LIVE (DO NOT GIVE A P.O. BOX): 400 Grand Canyon Circle | APT. #: | CITY: Car | COUNTY: Toons | STATE: AZ | ZIP CODE: 55555

6 ADDRESS WHERE YOU GET YOUR MAIL (IF DIFFERENT THAN ABOVE):

7 E-MAIL (OPTIONAL):

8 DATE OF BIRTH: 3-15-1930 | CITY AND STATE OF BIRTH: Hollywood, CA | SOCIAL SECURITY #: 123-45-6789 (required under T.C.A. § 2-2-116 for purposes of identification and to avoid duplicate registration)

9 PHONE #:

10 NAME AND ADDRESS ON LAST VOTER REGISTRATION

NAME _____ ADDRESS _____

CITY _____ COUNTY _____ STATE _____ ZIP _____

11 **VOTER DECLARATION:** I, being duly sworn on oath (or affirmation) declare that the above address is my legal residence and that I plan to remain at such residence for an undetermined period of time and say that to the best of my knowledge and belief all of the statements made by me are true.

	Yes	No
1. Are you a resident of the State of Tennessee?	X	
2. Have you ever been convicted of a crime which is a felony in this state, by a court in this state, a court in another state, or a federal court?		X

12 WARNING: Giving false information to register to vote or attempting to register when not qualified is a felony punishable by not less than two (2) years nor more than twelve (12) years imprisonment or a fine of $5,000 or both.

X Wile E. Coyote — Signature (or mark) of Applicant

11/8/16 — Date

If applicant is unable to sign, provide signature of person who signed for applicant.

Signature of Person Assisting

Address

ss-3010 (Rev. 10/15)

When a voter appears to vote during any Primary Election **they must declare if they wish to vote in the Democratic Primary or the Republican Primary.** When two primary elections are being conducted on the same day, the voter is prohibited from voting in different primary elections on the same day. The ballot will be Democratic ballot all the way or it will be Republican Ballot all the way.

VOTER REGISTRATION LISTS

You may purchase list of registered voters from the Election Commission Office.

We can provide these lists in a variety of formats. They include computer printouts, mailing labels or CD's of voters.

The cost of the list is as follows:

Computer printer out Per district	$ 35.00
Mailing Labels	.05 cents per label
Voter CD	$35.00

The voter CD's are voter data only. They do not contain any software to run list or print labels. You must have Microsoft Excel to use the CD's. Under no circumstances will employees of the Election Commission instruct you on the technical use of the CD. Please refer to the instructions on page 49.

The voter registration lists are updated daily. The information that you purchase from the office is the most current information that we have. We received death notices, address changes and cancellations of registration regularly. However, there may be voters still on the list that no longer live in the county or are deceased. We cannot pull these voters out of our system without written confirmation.

Payment of the list must be paid when your list is picked up. If paying by check, please make check payable to the Humphreys County Trustee, all money goes in to the County General fund.

If you need any of the above lists, we will need a week in order to prepare your order.

Purchase Request for Voters List

Certification must be signed, and payment must be made before requested information can be release.

TYPE OF LIST:	CD	✓	PAPER	✓	Field Choices:
One County Commission Dist. ____	$35.00		$30.00		❑ Active Voters only ❑ Include Inactive voters ❑ Name ❑ Residence Address ❑ Phone Number ❑ District ❑ Ward ❑ Gender ❑ Mailing Address ❑ Voting History (select below)
Labels	n/a		$.05 per label		
All County Commission Districts	$35.00		$150.00		
All City Wards	$35.00		$30.00		
Democratic Primary Voters only (all districts)	$35.00		$70.00		**ELECTIONS:**
Republican Primary Voters only (all districts)	$35.00		$70.00		2016 -- *Mar* ❑ *Aug* ❑ *Nov* ❑ 2014 -- *Aug* ❑ *Nov* ❑ ❑ 2012 -- *Mar* ❑ *Aug* ❑ *Nov* ❑ 2010 -- *Aug* ❑ *Nov* ❑ ❑ 2008 -- *Feb* ❑ *Aug* ❑ *Nov* ❑ 2006 -- *Aug* ❑ *Nov* ❑ ❑
CD Data Format: DBASE (DBF)	**Sort Data by:** (order) ❑ Name ____ ❑ District ____ ❑ Street ____ ❑ Ward ____				

Name _____ Candidate / Organization _____

Address _____ Phone _____

City, State, Zip _____

Certification for use of Voters List – Political Purpose Only

As required by T.C.A. §2-2-138,

I, _____, certify that the voter list(s) I am purchasing today will be used for POLITICAL purposes only. I also attest that the above requested information will not be resold or utilized in any unlawful manner. False certification is a Class B misdemeanor, punishable by a fine of $500.

Signature of Purchaser _____ Date _____

Signature of Election Official _____ Date _____

FOR OFFICIAL USE ONLY

Date Request Received: _____ Officials Init.: _____

Contact for Pick-up or date mailed: _____

Date Order Completed: _____ Officials Init.: _____

Total Cost: $_____

Date Paid: _____

Receipt #: _____

EARLY VOTING

Early voting is located at the Election Commission office at the address below:

208 West Wyly Street
Waverly, TN 37185

Early voting always begins twenty (20) days prior to each election and ends five (5) days before each election. Voters will need to bring either a federal or state issued photo ID with them to be able to vote.

A voter can change his/her address or name while voting early without the hassle of the process on Election Day. Inactive voters can also be reactivated. We strongly encourage any voter who has not already changed their address to vote early. The new Fail-Safe voting procedures are very complicated and may cause a voter to have to go from one polling location to another on Election Day. Voting early will eliminate this situation.

EARLY VOTING HOURS

Monday – Friday
8:00 a.m. – 4:00 p.m.

Saturday
8:00 a.m. – 12:00 p.m.

ABSENTEE VOTING

A person may vote by Absentee Ballot By-Mail for the following reasons:

- Person outside of county
- Students and spouses outside of county
- Permanent absentee voting
- Jurors
- Persons sixty (60) years old or over
- Candidates for office
- Election officials
- Observance of a religious holiday

A voter that wishes to vote By-Mail shall request an Absentee Ballot not more than ninety (90) days prior to an election and no later than seven (7) days before Election Day.

Persons whom are by reason of:

Sickness, hospitalization or Physical Disability, unable to appear at either the Election Commission office or at their Polling Place for the purpose of voting may, with a **statement by a physician**, be placed on Permanent Absentee Register. Application for Absentee Ballot for all elections will automatically be sent to the voter. The physician's statement and the application must be returned no less than seven (7) days before Election Day. Physician statement can be picked up at the Election Commission office.

Voters that reside in a Licensed Nursing Home within the county are voted by Deputies appointed by the Humphreys County Election Commission office.

Voters with emergency circumstances such as Death of Family Members Subpoena or Service of Process may be allowed to vote at the Election Commission office prior to Election Day. For more information call 931.296.6504.

Hospitalized within Humphreys County, voters may request emergency registrars to assist them in voting an Absentee Ballot in the hospital. Request for emergency service must be received before the opening of the polls Election Day.

MISCELLANEOUS

Campaign Boundary – On Election Day and During Early Voting:

There is a 100-foot campaign free boundary. The 100-foot boundary is measured from the **ENTRANCES to the building** of the polling place. Within the boundary there can be **no campaign material or campaigning. Campaign material includes literature, caps, shirts, buttons, pins, etc. No voter will be allowed to enter the polling place wearing any article of clothing that is in support or opposition of a Candidates or issues.** This will be enforced by the Officer of Elections at the Polling Place. Also, please do not block traffic at the precincts, either on Public or Private Roads. If this situation occurs the proper Law Enforcement Officials will be notified.

It is unlawful for any person to place or attach any type of poster, advertising material or device including election campaign literature on any kind of poles, tower or fixtures of any public utility company, whether privately or publicly owned unless legally authorized to do so.

You should not put signs on right of ways, or in places that could block the view of oncoming vehicles.

*CANDIDATES ARE NOT ALLOWED IN THE POLLING PLACES

UNLESS THEY ARE VOTING. *

*ALSO, CANDIDATES ARE NOT ALLOWED

WITHIN 100 FT OF EACH ENTRANCE TO THE BUILDING. *

Election Night Procedures:

All ballots will be counted at the Humphreys County Election Commission Office.

Early voting/absentee totals will not be released until **after** the polls close on Election Day. All precincts will be counted as they arrive at the office.

In order to complete the count in a timely fashion we ask that no one enter the election commission office, while the vote count is in progress.

If you have any questions regarding the information in this manual, do not hesitate to call the Office.

GOOD LUCK ON YOUR CAMPAIGN!

PROVISIONAL VOTING

The Provisional Ballot in Tennessee

A provisional voter is one who is not on our signature list but claims to have registered in his or her precinct of residence. The person may claim to have registered at a National Voter Registration Act agency office i.e. Dept. of Human Services, Dept. of Safety. A list of those individuals will be furnished of the Election Commission generally no later than 20 days before the Election. If the claimant's name is not on these lists, further clarification must be made with the Coordinator of Elections.

The time frame to count provisional ballots: 48 hours from the close of polls to complete the counting of the provisional ballots. An extension of no longer than the second (2nd) Monday after the election may be obtained.

ALL TOTALS ELECTION NIGHT WILL BE UNOFFICIAL UNITL THE ELECTION COMMISSION CERTIFIES THE ELECTION.

POLLING LOCATIONS

DIST.	PREC.	VOTING LOCATION
1	1	JERA GYM (north side of bldg.) 1950 Dupont Road New Johnsonville, TN 37134
1	2	COMPASSION CHURCH 1452 Clydeton Road Waverly, TN 37185
2	3	WAVERLY FIRE HALL STATION 1 (ONE) 107 East Main Street Waverly, TN 37185
3	4	MERIWETHER LEWIS BUILDING (meeting room) 200 East Commerce Street Waverly, TN 37185
4	5	FIRST UNTED METHODIST CHURCH 724 Woodlawn Drive New Johnsonville, TN 37134
5	6	WILDWOOD VALLEY CHURCH of CHRIST 8365 Highway 13 South Waverly, TN 37185
6	7	SENIOR CITIZENS CENTER (south McEwen) 23 Fortner Road McEwen, TN 37101
7	8	CHRIST COMMUNITY CHURCH 635 St. Patrick Street McEwen, TN 37101

PROHIBITED CAMPAIGN PRACTICES

- Disclaimer Statement on Campaign Materials - TN Code § 2-19-120
- Campaign Materials on utility poles or fixtures - TN Code § 2-19-144
- Promises of benefits for political activity - TN Code § 2-19-204
- Soliciting contributions for political purposes - TN Code § 2-19-203
- Interference with election or nomination - TN Code § 2-19-202
- Political activity interfering with state business - TN Code § 2-19-207
- Penalty for violations by public officers and employees - TN Code § 2-19-208
- Use of state-owned property for campaign advertising or activities - TN Code § 2-19-206
- Deprivation, attempts to deprive, or threats to deprive persons of benefits - TN Code § 2-19-205
- Candidate Bargaining for Support - TN Code § 2-19-121
- Demanding Candidate make a promise - TN Code § 2-19-122
- Misrepresentations on campaign literature - TN Code § 2-19-116
- Campaign Free Zone - TN Code § 2-7-111 & TN Code § 2-19-119
- Corporate funds improper use in election - TN Code § 2-19-132

(See attached copies of statutes)

FISHBOWLS

- An individual may only make **cash** contributions to a candidate of up to $50 per election. This would include any contributions placed in a "fishbowl".

- Candidates must account for all contributions received; they are not allowed to accept anonymous campaign contributions (AG Opinion 97-065). Contributions placed in a "fishbowl" are anonymous unless records are kept.

  - In order to comply with the restrictions of the campaign financial disclosure law, candidates must be able to identify the source of each contribution received. If a candidate cannot account for each contribution received, they will not be able to determine if:

    - An individual has contributed more than $50 in cash for an election.
    - An individual has exceeded $100 in contributions for a reporting period and thus their contributions must be itemized.
    - An individual has exceeded the $1,500 per election contribution limit.

- There are several methods that a candidate may use to keep records at a "fishbowl" event. These methods would include:

  - Have a campaign worker(s) stay with the "fishbowl" and take names and addresses as contributions are placed in the "fishbowl" (remember that occupation and employer must be obtained for any contributions that must be itemized).

  - Have each contributor complete a card with the appropriate information and have it placed in the "fishbowl" at the same time the contribution is made.

  - Have envelopes printed with blanks for the required information. Each contributor may place their contribution in the envelope, provide the required information and then drop it into the "fishbowl".

Revised 6/13

Highlights of T. C. A. § 2-19-120

Commonly Referred to as the "Disclaimer Law"

A. What does the Disclaimer Law require?

1 T.C.A. § 2-19-120 requires that a "disclaimer," i.e., a statement, which identifies who paid for a communication and whether the communication is authorized by the candidate, appear and be presented in a clear and conspicuous manner within a communication expressly advocating the election or defeat of a clearly identified candidate, or soliciting contributions.

2 The disclaimer does not have to appear on the front face of the communication, unless the communication only contains a front face, for example, billboards.

3 The specifics of the information required in the disclaimer can be found at T.C.A. § 2-19-120(a)(1), (2), (3) and (4).

B. To whom does it apply? Candidates

1 Definition of Candidate — T. C. A. § 2-10-102(3) provides that "Candidate" means an individual who has made a formal announcement of candidacy or who is qualified under the law of this state to seek nomination for election or elections to public office, or has received contributions or made expenditures except for incidental expenditures to determine if one shall be a candidate, or has given consent for a campaign committee to receive contributions or make expenditures with a view to bringing about the individual's nomination for election or election to state public office.

C. When does the statute apply? Whenever any person:

1 Makes an expenditure to finance a communication which expressly advocates the election or defeat of a clearly identified candidate, or

2 Solicits any contribution, through any broadcasting station, newspaper, magazine, outdoor advertising facility, poster, yard sign, direct mailing or any other form of general public political advertising.

3 Exceptions:

a. The requirements of this section do not apply to bumper stickers, pins, buttons, pens, novelties, and similar small items upon which the disclaimer cannot be conveniently printed.

b. The requirements of this section do not apply to communications regarding questions on the ballot.

D. What is the penalty for its violation? Class C misdemeanor

E. Who enforces the statute? The District Attorney General

Questions regarding the interpretation and enforcement of T.C.A. §2-19-120 should be directed to the District Attorney General.

Universal Citation: TN Code § 2-19-120 (2014)

Political communications, advertising and solicitations – Content – Applicability - Penalties

(a) Whenever any person makes an expenditure for the purpose of financing a communication that expressly advocates the election or defeat of a clearly identified candidate, as defined by § 2-10-102, or that solicits any contribution, through any broadcasting station, newspaper, magazine, outdoor advertising facility, poster, yard sign, direct mailing or any other form of general public political advertising, a disclaimer meeting the requirements of subdivision (a)(1), (2), (3) or (4) shall appear and be presented in a clear and conspicuous manner to give the reader, observer or listener adequate notice of the identity of persons who paid for and, where required, who authorized the communication. Such person is not required to place the disclaimer on the front face or page of any such material, if a disclaimer appears within the communication, except on communications, such as billboards, that contain only a front face.

(1) Such communication, including any solicitation, if paid for and authorized by a candidate, an authorized committee of a candidate, or its agent shall clearly state that the communication has been paid for by the authorized political committee, in addition to the identity of the person who is the head of such committee, or the identity of the treasurer of such committee.

(2) Such communication, including any solicitation, if authorized by a candidate, an authorized committee of a candidate or an agent thereof, but paid for by any other person, shall clearly state that the communication is paid for by such other person and is authorized by such candidate, authorized committee or agent.

(3) Such communication, including any solicitation, if made on behalf of or in opposition to a candidate, but paid for by any other person and not authorized by a candidate, authorized committee of a candidate or its agent, shall clearly state that the communication has been paid for by such person and is not authorized by any candidate or candidate's committee.

(4) (A) For solicitations directed to the general public on behalf of a political committee which is not an authorized committee of a candidate, such solicitation shall clearly state the full name of the person who paid for the communication.

(B) For purposes of this section, whenever a separate segregated fund solicits contributions to the fund from those persons it may solicit, such communication shall not be considered a form of general public advertising. Such advertisements shall also include the name of the printer of such advertisement, and the identity of the person who paid for the advertisement.

(b) (1) [Deleted by 2004 amendment.]

(2) [Deleted by 2004 amendment.]

(3) The requirements of this section do not apply to bumper stickers, pins, buttons, pens, novelties, and similar small items upon which the disclaimer cannot be conveniently printed.

Universal Citation: TN Code § 2-19-144 (2014)

Campaign advertising.

It is unlawful for any person to place or attach any type of show-card, poster, or advertising material or device, including election campaign literature, on any kind of poles, towers, or fixtures of any public utility company, whether privately or publicly owned or as defined in § 65-4-101, unless legally authorized to do so.

TN Code § 2-19-204. Promises of benefits for political activity.

It is unlawful for any public officer or employee, directly or indirectly, to promise employment, position, work, compensation, contracts, loans, grants, appropriations or other benefits provided principally from public funds as a consideration, favor or reward for any political activity, support or opposition to any candidate, party or measure in any election.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1939.]

TN Code § 2-19-203. Soliciting contributions for political purposes.

(a) It is unlawful for any public officer or employee knowingly to solicit directly or indirectly any contribution of money, thing of value, facilities or services of any person who has received contracts, compensation, employment, loans, grants or benefits, or any person whose organization, agency or firm has received such benefits financed by public funds, state, federal or local, for political purposes or campaign expense.

(b) **(1)** As used in this subsection (b), unless the context otherwise requires, "contribution" means any advance, conveyance, deposit, distribution, transfer of funds, loan, loan guaranty, payment, gift, or subscription, of money or thing of value, including, but not limited to, use of a facility or provision of personal services, for use on behalf of any candidate for political office, or for any political purpose or campaign expense.

(2) It is unlawful knowingly to solicit, accept, or collect, directly or indirectly, any contribution from a public officer or employee if the solicitor or the solicitor's principal is, directly or indirectly, in a supervisory capacity over such officer or employee or is otherwise able to control the retention, promotion, demotion, or terms or conditions of employment of such officer or employee.

(3) The provisions of this subsection (b) shall not be construed to prevent voluntary contributions from political action committees and associations of public officers and/or employees.

[Acts 1972, Ch. 740, § 1; 1979, Ch. 280, § 1; T.C.A., § 2-1938; Acts 2006 (1st Ex. Sess.), Ch. 1, § 5.]

TN Code § 2-19-202. Interference with election or nomination.

(a) It is unlawful for any public officer or employee to use such person's official position, authority or influence to interfere with an election or nomination for office or directly or indirectly attempt to intimidate, coerce or command any other officer or employee to vote for or against any measure, party or person, or knowingly receive or pay assessments of any kind or character for political purposes or for election expenses from any other officer or employee.

(b) It is the intent of this section to prohibit any political intimidation or coercion of any public officer or employee.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1937.]

TN Code § 2-19-207. Political activity interfering with state business.

(a) It is unlawful for any person employed by the state to engage actively in a political campaign on behalf of any party, committee, organization, agency or political candidate, or to attend political meetings or rallies or to otherwise use such person's official position or employment to interfere with or affect the result of any regular or special primary election conducted within the state, or to perform political duties or functions of any kind not directly a part of such person's employment, during those hours of the day when such person is required by law or administrative regulation to be conducting the business of the state.

(b) (1) Nothing in this section shall be construed to deprive any official or employee of the state from voting for the party or candidate of such person's choice or to deprive such person of the right to express such person's personal opinion concerning any political subject, party or candidate.

(2) Elected officials, state employees on leave or during those hours not required by law or administrative regulation to be conducting the business of the state, persons duly qualified as candidates for public office and teachers, as defined in § 49-1501 [repealed], are expressly excluded from the provisions of this section.

(3) No rule or regulation which has been promulgated or shall be promulgated by any department, division, agency, or bureau of state government shall be more restrictive of the political activity of state employees on leave or during those hours not required by law or administrative regulation to be conducting the business of the state than those restrictions already set forth in this section.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1942; Acts 1982, Ch. 822, § 1.]

TN Code § 2-19-208. Penalty for violations by public officers and employees.

A violation of this part is a Class C misdemeanor.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1943; Acts 1989, Ch. 591, § 113.]

Universal Citation: TN Code § 2-19-206 (2015)

Use of state-owned property for campaign advertising or activities.

(a) It is unlawful for any elected or appointed official of the state, or any employee of the state or any department, division or agency thereof, to display campaign literature, banners, placards, streamers, stickers, signs or other items of campaign or political advertising on behalf of any party, committee or agency or candidate for political office, on the premises of any building or land owned by the state, or to use any of the facilities of the state, including equipment and vehicles, for such purposes.

(b) It is unlawful to use public buildings or facilities for meetings or preparation of campaign activity in support of any particular candidate, party or measure unless reasonably equal opportunity is provided for presentation of all sides or views, or reasonably equal access to the buildings or facilities is provided all sides.

(c) This section shall not be construed to prohibit an employee from displaying a decal or bumper stickers on the employee's personal vehicle while parked on state property.

(d) (1) Subsections (a), (b), and (c) shall not apply to teachers.

(2) It is unlawful for any teacher to display campaign literature, banners, placards, streamers, stickers, signs, or other items of campaign or political advertising on behalf of any party, committee or agency, or candidate for partisan or nonpartisan public office elected by the people, on the premises of any building or land owned by a local education agency (LEA), or to use any of the facilities of the LEA, including equipment and vehicles, for such purposes. This subdivision (d)(2) does not apply to the display of campaign banners, placards, streamers, stickers, signs, or other items of campaign or political advertising on LEA-owned property or the use of LEA equipment, when the display or use is a part of and solely for the purpose of the LEA's program of student education relative to the electoral process. Except for the use of LEA-owned equipment and vehicles, this subdivision (d)(2) does not apply to a teacher during hours in which the teacher is not performing school duties.

(3) This subsection (d) shall not be construed to prohibit any teacher from displaying a decal or bumper sticker on the teacher's personal vehicle while the vehicle is parked on LEA property.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1941; Acts 2008, Ch. 650, § 1.]

TN Code § 2-19-205. Deprivation, attempts to deprive, or threats to deprive persons of benefits.

It is unlawful for any public officer or employee, directly or indirectly, to deprive, attempt to deprive, or threaten to deprive any person of employment, position, work, compensation, contracts, loans, grants, appropriations or benefits provided principally from public funds for any political activity, support or opposition to any candidate, party or measure in any election.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1940.]

TN Code § 2-19-121. Candidate bargaining for support.

It is unlawful for any candidate for nomination or election in any state, county, city or district office, to expend, pay, promise, or loan or become pecuniary liable in any way for money or other thing of value, either directly or indirectly, or to agree to enter into any contract with any person to vote for or support any particular policy or measure, in consideration of the vote or support, moral or financial, of such person. A violation of this section shall be punished as provided in § 2-19-123.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1921.]

Universal Citation: TN Code § 2-19-122 (2016)

Demanding candidate make promise.

It is unlawful for any person to demand that any candidate for nomination or office shall promise or agree in advance to support any particular individual, policy or measure, in consideration of the vote or support, financial or moral, of such person, in any election, primary or nominating convention. A violation of this section shall be punished as provided in § 2-19-123.

Universal Citation: TN Code § 2-19-116 (2015)

Misrepresentations on campaign literature or sample ballots – Penalty.

(a) No person shall print or cause to be printed or assist in the distribution or transportation of any facsimile of an official ballot, any unofficial sample ballot, writing, pamphlet, paper, photograph or other printed material which contains the endorsement of a particular candidate, group of candidates or proposition by an organization, group, candidate or other individual, whether existent or not, with the intent that the person receiving such printed material mistakenly believe that the endorsement of such candidate, candidates or proposition was made by an organization, group, candidate or entity other than the one or ones appearing on the printed material.

(b) A violation of this section is a Class C misdemeanor.

Universal Citation: TN Code § 2-19-119 (2014)

Violation of § 2-7-111 while boundary signs are posted.

A person commits a Class C misdemeanor if such person violates § 2-7-111 while boundary signs are posted.

TN Code § 2-19-132. Corporate funds Improper use in election.

(a) It is unlawful for the executive officers or other representatives of any corporation doing business within this state, to use any of the funds, moneys, or credits of the corporation for the purpose of aiding either in the election or defeat in any primary or final election, of any candidate for office, national, state, county, or municipal, or in any way contributing to the campaign fund of any political party, for any purpose whatever.

(b) The prohibition of subsection (a) does not apply to a contribution made by a national committee of a political party as defined in 2 U.S.C. § 431(14) and (16), which has incorporated in accordance with 11 C.F.R. § 114.12(a), when such committee contributes to a state political party executive committee, established by chapter 13, part 1 of this title, if the funds contributed do not contain any corporate contributions to the national committee of the political party.

[Acts 1972, Ch. 740, § 1; T.C.A., § 2-1932; Acts 1989, Ch. 357, § 1; 1990, Ch. 841, § 1.]

VOTER FILE CD INSTRUCTIONS

1) Insert disk into the CD/DVD drive.
2) Open Excel (if there's not a shortcut on your desktop try looking under your Start > All Programs > Microsoft Office).
3) In Excel, press CTRL+O (hold the CTRL button down while pressing the O button).
4) Browse the CD/DVD drive (to do this you will need to change the "Look in" drop down box at the top of the screen, or you will need to navigate to it by clicking on "Computer" in the left side panel).
5) At the bottom of the dialog box you should see drop down box with ALL EXCEL FILES, change it to ALL FILES.
6) You should now see the file on the disk.
7) Double click on the file or left click on it once then left click "Open".